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| **Deník příjmů a výdajů** | | | | | |
| **Název firmy:** | | |  | | |
| **Sídlo firmy:** | | |  | | |
| **Jméno a příjmení odpovědného pracovníka:** | | |  | | |
| **Účetní období:** | | |  | | |
| **Datum** | **Doklad** | **Označení transakce (popis)** | **Příjmy (Kč)** | **Výdaje (Kč)** | **Stav (Kč)** |
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| **Úhrn (suma):** | | |  |  |  |
| **Příjmy – výdaje:** | | |  | | |